

## **SPECIAL APPOINTMENTS PANEL**

Minutes of the meeting of the Special Appointments Panel held in the Assembly Rooms, Town Hall, Ruthin on Tuesday, 17 July, 2001 at 10.00 a.m.

### **PRESENT**

Councillors D. Jones (Chairman), M.Ll. Davies, P. Douglas, S. Drew (substitute for M.A. German), E.C. Edwards, I.M. German, D.M. Holder, R.W. Hughes, R.J.R. Jones (observer), G.M. Kensler, D.M. Morris, E.A. Owens, A.E. Roberts, W. Roberts (observer), W.R. Webb, K.E. Wells and E.W. Williams.

### **ALSO PRESENT**

T. Lewindon (Riley Consulting), Director of Resources, County Clerk, Head of Personnel and Assistant Personnel Officer.

### **APOLOGIES**

Councillor M.A. German.

#### **340. MINUTES**

The Minutes of the Special Appointments Panel held on 25 May 2001 (previously circulated) were submitted.

***RESOLVED** that the Minutes of the Special Appointments Panel meeting held on 25 May 2001 be approved as a correct record and signed by the Chairman.*

#### **341. EXCLUSION OF PRESS AND PUBLIC**

***RESOLVED** under Section 100A(4) of the Local Government Act 1972 that the Press and Public be excluded from the meeting for the following item of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972.*

#### **342. SHORTLISTING FOR POST OF CHIEF EXECUTIVE**

Mr. T. Lewindon, the Council's Consultant gave Members details of the recruitment process undertaken, the number of information packs requested, approaches made, 'hits' on the Web Site and applications received.

The Consultant by reference to either documentation submitted by candidates and circulated to Members at the meeting or by reference to discussions he had had summarised the present posts and key skills of those applicants. The Consultant also summarised the key issues from feedback discussions with prospective candidates who had decided not to submit applications.

Members individually submitted their observations on the information provided by the Consultant who also responded to individual queries raised.

Some Members felt that a longer period of time should be allowed to consider the information packs submitted by the Consultant. Members were however advised that the same process was being followed as had been previously namely that it was the task of the Consultant to provide Members with a balanced summary of the candidates based on the documentation submitted and any individual discussions with prospective candidates.

Councillor Eryl Williams specifically questioned whether a decision had been reached prior to the Panel's meeting. The Chairman expressed the view that this was a most serious suggestion and to enable him to examine it he required that the Member submit to him in writing any supporting evidence that he had.

Councillor E.C. Edwards seconded by Councillor W.R. Webb proposed that the Panel should not put forward a shortlist at this stage but should instruct the Consultant to continue the recruitment process and report further to the Panel.

Councillor G.M. Kensler seconded by Councillor M. Ll. Davies proposed an amendment that the meeting be adjourned to enable Members to have time to read the documentation submitted by the Consultant in depth prior to reaching a decision. On being put to the vote the amendment was lost.

***RESOLVED*** that a decision on shortlisting be deferred pending further work and a report back to the Panel by the Consultant.

Meeting ended 11.30 a.m.

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